



EXTREME MARQUEES

Q8 RANGE QUASAR

INSTRUCTIONS & CARE


BEFORE YOU BEGIN

Warning read instructions carefully before use.

Recommended procedure to follow in this document.

For safety reasons it is recommended that at least two persons set up any Marquee.

Ensure area is free from any sharp objects & overhead objects.

 **WARNING:** Keep clear of overhead power lines.

THINGS YOU SHOULD KNOW

Your marquee is supplied with steel pins and tie-down ropes. These **MUST** all be used. For setup on hard surfaces such as pavement, weight plates, water weights or sandbags **MUST** be used for security. These are add-on accessories that can be purchased separately.

All roof tie-down straps **MUST** be attached and tensioned. These security methods will maximise safety. However, due to the unpredictable nature of weather, damage prevention is not guaranteed.

All folding marquees are considered temporary structures and **MUST** be packed down and stowed away in any adverse weather conditions such as storm, rain or wind gusts. Your marquee should never be left up unattended.

Prolonged exposure to the sun can seriously degrade the material and/or cause it to become discoloured.

WARNING: KEEP ALL FLAME AND HEAT SOURCES AWAY FROM THE TENT FABRIC.

This marquee is built with flame retardant. The fabric may burn if left in continuous contact with any flame source. The application of any foreign substance to the marquee fabric may render the flame-resistant properties ineffective.

THIS PRODUCT MEETS AUSTRALIAN STANDARDS

Please check with your local regulations prior to purchasing this item. Some municipalities have restrictions and requirements.

SIZES: 3m x 3m, 3m x 4.5m and 3m x 6m



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WHAT YOU'LL NEED

Stanley Knife / Scissors to open boxes. Only cut where symbol is shown on boxes.
Mallet / Hammer to secure steel pins.

PARTS LIST

Standard package items listed below. Please note accessories are not listed here.



1x Protective Cover



1x Marquee Frame



1x Marquee Roof

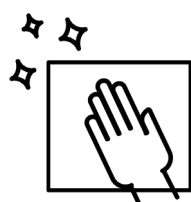


8 x Pins
3x3m & 3x4.5m
10 x Pins
3x6m



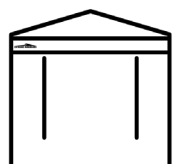
4x Tie Down Straps

HOW TO STORE



1. CLEAN & DRY

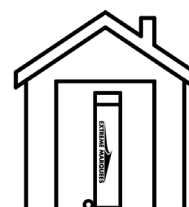
The marquee must be stood upright during transit if the roof is kept on frame.



2. PACK DOWN

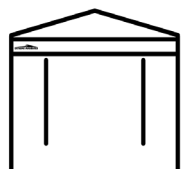


3. TRANSPORT

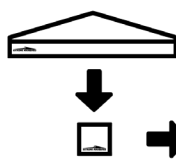


4. STORAGE

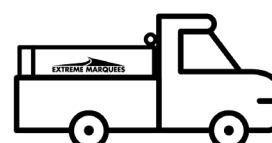
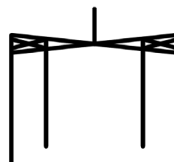
IMPORTANT NOTES BEFORE TRANSPORTING



If your marquee needs to be positioned horizontally during transit you **MUST** remove the roof to prevent damage.



Pack down individual items and store in protective covers.



Ensure that the marquee is firmly secured to prevent moving whilst in transit.

SECURING YOUR MARQUEE

Fit Tie Down Straps, Sandbags, Steel Pins or Weight Plates and anchor marquee into position. Please check/download engineer certificates from website for applicable hold down weight methods. www.extreme-marquees.com.au/resource-centre/



STANDARD PACKAGE
STEEL PINS



STANDARD PACKAGE
TIE DOWN STRAPS



UPGRADE
15KG SANDBAG



UPGRADE
10-16KG WATER WEIGHT



UPGRADE
15KG STEEL WEIGHT PLATE

SET- UP INSTRUCTIONS

Please read instructions completely before setting up your marquee. Make sure you have all the parts identified on the Parts List. Recommended procedure below. For safety reasons it is recommended that 2 persons set-up / pack down any marquee.



1. Remove all your items from packaging and clear a safe area.



2. Open frame 75% of full extension.



3. Fit the roof to the frame.



4. Connect the velcro on roof corners to the velcro on the corners of the marquee legs.



5. Fit the peak of the roof to the center pole/s of the marquee, tighten the toggle.



6. Refer to LIFT HERE sticker. Grasp marquee truss bars.



7. Ensure there are not trip hazards. Walk backwards and open frame fully.



8. Lift all four roof connectors until pin locks into position. Stand on foot plate and lift with two hands, you will hear a 'Click'.



9. Ensure protective flap is over the truss connector, this will protective roof from wear. Attach roof straps by looping straps around frame and engaging clip. Tighten the strap.



10. Extending the front marquee legs. Using one foot stand on the marquee foot plate, release the button on the middle leg connector and extend front legs to desired height.



11. Extend back legs, repeat step 10. Once marquee is set-up **REFER TO SECURING YOUR MARQUEE.**

3MX6M MARQUEE SETUP
REFER TO NEXT PAGE >>

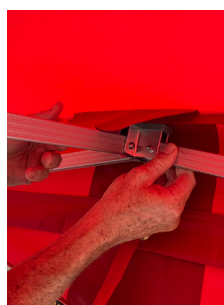


3MX6M SET- UP INSTRUCTIONS

Recommended procedure below. For safety reasons it is recommended that 2 persons set-up any marquee.



9. Middle Legs.
Lift the front back roof connectors until pin locks into position.



10. Ensure protective flap is over the connector. Attach roof straps by looping straps around frame and engaging clip.



11. Stand on the foot plate and extend front corner legs to desired height.



12. Extend the front middle leg to desired height.



13. Stand on the foot plate and extend back corner legs to desired height. Repeat for middle leg. **REFER TO SECURING YOUR MARQUEE.**

PACK DOWN INSTRUCTIONS

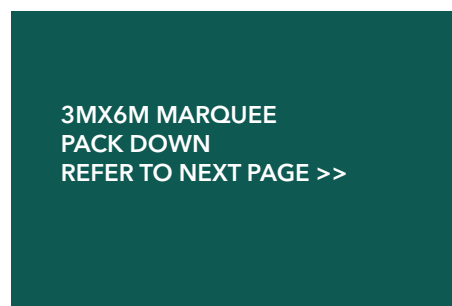
Recommended procedure below. For safety reasons it is recommended that 2 persons pack down any marquee.



1. Remove Tie Down Straps, Steel Pins, Sandbags or Weight Plates.



2. Push the lower leg push button/s and fully retract back legs.



3. Push the lower leg push button/s and fully retract front legs.

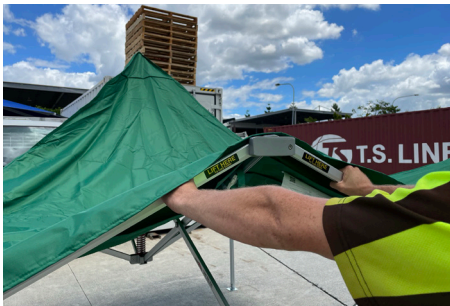


4. Un-clip roof straps.



5. Push to release all roof connector pins & Refer to 'LIFT HERE' To Take Down' sticker on the Marquee. **CONTINUE TO NEXT PAGE >>**

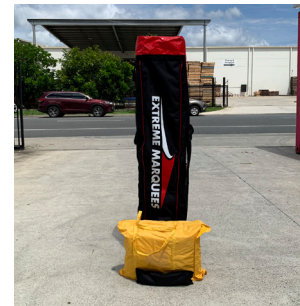




6. Grasp marquee truss bars and walk marquee inwards.



7. Release velcro from the marquee roof from frame. Release roof cap from centre pole and remove roof for transportation.



8. Fit the protective cover to frame and store roof in protective cover.

3MX6M PACK DOWN INSTRUCTIONS

Recommended procedure below. For safety reasons it is recommended that 2 persons pack down any marquee.



1. Push the lower leg button to fully retract the front middle leg. Repeat for front corner legs.



2. Repeat step 1 for the back middle then back corner legs until all 6 legs are lowered.



WHEELED PROTECTIVE COVER

Q8 Quasar Range includes a Wheeled protective cover bag for sizes 3x3m, 3x4.5m and 3x6m frames.



MOVING WHEELED PROTECTIVE COVER

1. Ensure the protective cover is correctly secured over the Marquee.
2. Check area/path is clear of objects.
3. Holding top and bottom handles of protective cover.
4. Lean the unit back until all weight is on wheels, push gently.





OPTIONAL ACCESSORIES INSTRUCTIONS

Q8 FULL WALL INSTRUCTIONS

Recommended procedure below. For safety reasons it is recommended that 2 persons pack down any tent.



1. Unzip the Left and Right Wall Strips on the Full Wall Panel.



2. Slide the Leg Rubber Inserts (2) along the Keda of the of the Wall Strips. Align to the bottom of Wall Strip.



3. Insert the top of the Wall Strip Keda into the tracking of the Upper Leg of Canopy. (Hook facing inwards)



4. Attach the Wall Strip Hook to Eyelet in Roof. Ensure Hook is facing inwards. Repeat on other side.



5. Press the Leg Rubber Inserts into the tracking on the Lower Leg of the Canopy. Repeat on other side.



6. Full Wall Panel attach the Hooks to the Eyelets on Roof. Ensure Hook is facing inwards.



7. Zip the Wall Strip and the Half Wall Panel together. Repeat on other side.



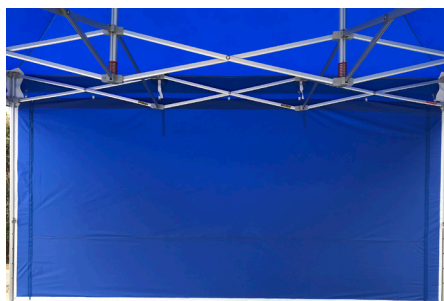
8. Assemble the Full Wall Support Bar for the bottom of the Full Wall.



9. Bottom of Full Wall. Insert the Full Wall Keda into the Support Bar and slide Bar along fabric.



10. Insert Bar connection into the tracking on frame. Adjust the Bar as need to be level and in desired position, tighten bolts to secure. Repeat.



Finished Full Wall.



Finished Full Wall.





Q8 HALF WALL INSTRUCTIONS

Recommended procedure below. For safety reasons it is recommended that 2 persons pack down any tent.



1. Unzip the Left and Right Wall Strips on the Half Wall Panel.



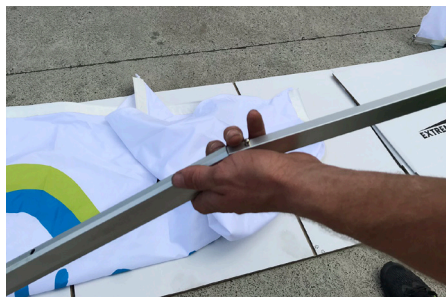
2. Slide the Leg Rubber Inserts (2) along the Keda of the of the Wall Strips. Align to the bottom of Wall Strip.



3. Insert the top section of the of the Wall Strip Keda into the tracking of the Upper Leg of Canopy.



4. Press the Leg Rubber Inserts into the tracking on the Lower Leg of the Canopy. Repeat on other side.



5. Assemble the Half Wall Support Bars for the top and bottom of the Half Wall.



6. Top of Half Wall. Insert the Half Wall Keda into the Half Wall Support Bar and slide fabric along Bar.



7. Insert the Wall Strip Keda into the Half Wall Bar. Insert the Half Wall Support Bar into the Tracking of the Upper Leg of the Canopy.



8. Using the supplied tool, tighten the bolt lightly. Repeat on other side. Adjust the Half Wall Bar as need to be level and in desired position, tighten bolts to secure.



9. Bottom of Half Wall. Insert the Half Wall Keda into the Support Bar and slide fabric along Bar



10. Adjust the Half Wall Bar as need to be level and in desired position, tighten bolts to secure.



Zip the Wall Strip and the Half Wall Panel together.



Finished Half Wall.



VELCRO AWNING INSTRUCTIONS



1. Attach awning leg connector to marquee frame. Repeat.



2. Attach awning velcro to the velcro on marquee roof.



3. Insert the (three piece) awning pole into the awning sleeve.



4. Fit the awning end poles to the connector and attached fabric. Repeat on other side.



5. Fit the awning centre connector/pole to the truss bar and tighten.



6. Insert the awning poles into the 'holes' in the (three piece) awning pole in sleeve.

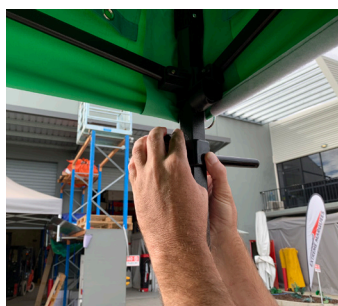


7. Twist the awning poles to extend or shorten and then twist poles to tighten.

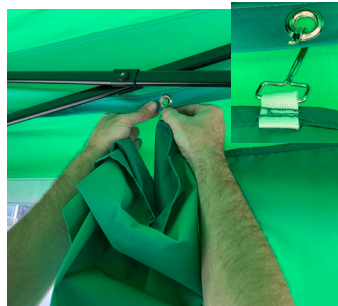


8. Velcro Awning.

HOOK AND EYELET AWNING INSTRUCTIONS



1. Attach awning leg connector to marquee frame. Repeat on other side.



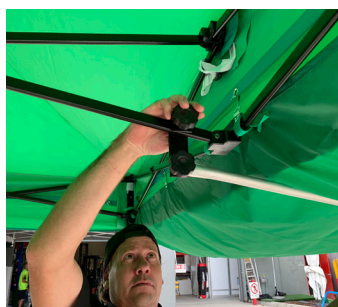
2. Put wall hooks through eyelets in roof flap.



3. Insert the (three piece) awning pole into the awning sleeve.



4. Fit the awning end poles to the connector and attached fabric. Repeat on other side.



5. Fit the awning centre connector/pole to the truss bar and tighten.



6. Insert the awning poles into the 'holes' in the (three piece) awning pole in sleeve.



7. Twist the awning poles to extend or shorten and then twist poles to tighten.

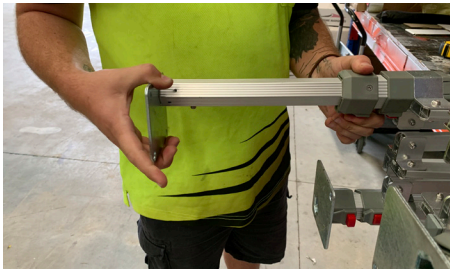


8. Hook and Eyelet Awning.





WHEELED MARQUEE - ATTACHING WHEELS



1. On a bench or on the ground lay marquee on side, extend inner leg of marquee.



2. Locate 'dimples' on foot plate, position the wheel on foot plate so wing nuts and positioned over the 'dimples'



3. Tighten the wing nuts on the left/right until finger tight. Repeat until all wheels are fitted to marquee legs.

WHEELED MARQUEE MOVING INSTRUCTIONS



1. Ensure brakes are in the "on" position.



2. Remove standard marquee protective cover, **NEVER** move with cover on.



3. Hold marquee with 2 hands.



4. Set brakes to "off" position.



5. Open frame slightly. Never move fully folded marquee.

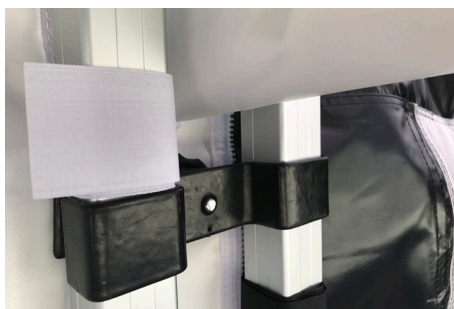


6. Grasp one leg and pull marquee in the desired direction. Never push.

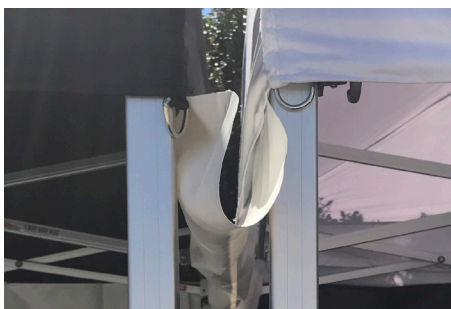


7. Apply brakes to "on" position and read "Set Up Instructions".

RAIN GUTTER INSTRUCTIONS



Position marquees side by side and attach leg connector and tighten.



Put gutter hooks through eyelets in roof flap (face hooks inwards).



Attach rain gutter strip to marquee wall.



BANNER INSTRUCTIONS



1. Layout banner fabric, three stage banner pole, banner tip pole and protective cover.



2. Small Banners / 2m
Extend the banner pole to the designated line 2m line and twist and keep twisting the pole to secure.



3. Medium Banners / 3m
Extend the banner pole to the designated line 3m line and twist and keep twisting the pole to secure.



4. Large Banners / 4m
Extend the banner pole to the designated line 4m line and twist and keep twisting the pole to secure.



5. Insert the tip of banner into the larger banner pole.



6. Insert the banner pole into the banner sleeve.



7. Secure the banner fabric on the pole.
Loop the rope around the hook.
Secure the bauble around the screw fastener.



8. Position the banner pole on the base, slide the white ring down to secure.



IMPORTANT INFORMATION

Your marquee is supplied with steel pins and tie-down ropes. These **MUST** all be used. For setup on hard surfaces such as pavement, weight plates, water weights or sandbags **MUST** be used for security. These are add-on accessories that can be purchased separately.

All roof tie-down straps **MUST** be attached and tensioned. These security methods will maximise safety. However, due to the unpredictable nature of weather, damage prevention is not guaranteed.

All canopies are considered temporary structures and **MUST** be packed down and stowed away during adverse weather conditions such as heavy rain, strong winds or other storm events.

WARRANTY

Warranty covers manufacture's defaults only. Warranty does **NOT** cover products or parts which have been altered or modified in any manner. This warranty does **NOT** apply to damage caused by wind, rain, storms or other forces of nature, nor does it cover accidental or deliberate damage of the product. Damage caused by these events may be covered under your home or business insurance policy. This warranty does **NOT** apply if the set up of the product does not conform to the product instructions. This express warranty is provided in lieu of all other warranties, expressed or implied.

Extreme Marquees is **NOT** responsible for products damaged in transit.

If you are making a warranty claim for a manufactures fault for reason other than above, please complete our warranty claim form - <https://www.extreme-marquees.com.au/resource-centre/> and email it through to - logistics@extreme-marquees.com.au

Please complete and return with photos of the manufactures fault.

Alternatively, please fill out the Replacement Parts form and we will arrange a quotation and dispatch parts as soon as possible - <https://www.extreme-marquees.com.au/marquee-spare-parts/>

MANUFACTURER'S WARRANTY

PRODUCT	WARRANTY
X5 True Blue Frame	1 Years
X6 Velocity Frame	3 Years
Classic Summit	7 Years
X7 Tectonic Frame	10 Years
Q8 Quasar Frame	10 Years
Wave / Flare Banner Hardware	1 Year
Cafe Umbrellas Frame	3 Year
Star Shade Pole	1 Year
Arch Tent Frame	3 Years
EMX Inflatable Frame	5 Years
Pavilion Frame	5 Years

Pinnacle Frame	10 Years
Crest Tent Frame	10 Years
Table Covers	1 Year
Pop Banner	1 Year
Custom Banners / Fence Wraps	1 Year
Roller Banner	1 Year

FABRICS

Plain 500D PVC Coated Polyester	1 Year
Printed 600D PU Coated Polyester	1 Year
Printed UV Fabric Fade Resistant	2 Years
Plain 580gsm PVC / Crest PVC	5 Years
Printed 550gsm PVC	2 Years
Clear PVC	2 Years
Banner Fabric	6 Months

Your product not listed? Contact us for warranty information.

PRODUCTION & DELIVERY TIME FRAMES

Extreme Marquee will endeavor to meet all customer due dates and deadlines. However, as there are many aspects out of our direct control such as third party delivery providers, we can not guarantee a due date. As such, Extreme Marquees does not accept liability for any missed due date nor do we accept any refund request based on this premise.

Extreme Marquees has an outstanding reputation for meeting the tightest due dates and our team will continue to strive to be leaders in this aspect.

RETURNS POLICY

100% Satisfaction Guaranteed

As part of the Extreme Marquee experience, it is our commitment to provide superior products. If you are not completely satisfied with your Extreme Marquee purchase for any reasons, we will make it right. You can return your product for a replacement or refund within thirty (30) days of your purchase. The product must be in new, unused condition. Extreme Marquees does **NOT** accept returns for any custom printed products unless the custom printed product has a fault under our manufacturers warranty.

Extreme Marquee's guarantee doesn't cover ordinary wear and tear or damage caused by improper use, naturally caused accidents, storm, rain, or wind gusts.

If you have received your Extreme Marquee purchase and it has a manufacturing defect in the materials or workmanship please fill out our warranty claim form - <https://www.extreme-marquees.com.au/resource-centre/> and email it through to - logistics@extreme-marquees.com.au

Additional products may be excluded from the returns policy. To find out more information on excluded items please contact Extreme Marquees.

RETURNING ITEMS

Before returning any part or product to Extreme Marquees please contact us to obtain specific return shipping instructions logistics@extreme-marquees.com.au or call us on 1300 850 832.

Extreme Marquees can arrange the product return for change of mind, however, the customer will be invoiced for the shipping cost. In addition, when processing a refund due to change of mind, a component of the original price will be non-refundable. This amount will be equal to the delivery charges charged by the courier company. If you receive a faulty or damaged product a replacement will be provided.

You can return your purchase from Extreme Marquees by courier, regardless if you have made your purchase on www.extreme-marquees.com.au or over the phone.

MAINTENANCE

PROTECTIVE COVERS

Insure all protective covers are clean and dry before fitting to any of your marquee products.

SCREWS

Regularly check that all screws are firm (not too tight). This can be done by using an allen key and/or screw driver. If a truss bar screw is missing replace immediately as it will put additional pressure on the frame when setting up.

LEGS

When retracting or extending the legs on your Marquee it is important the inner and outer of the leg is clean and free of the following items: sticky tape, masking tape, rope, string and cable ties. When sticky tape, string etc is left on the leg of a tent it can cause the inner and outer leg to jam.

TRUSS BARS

Truss bars are an integral part of the marquee structure, if a truss bar is broken or damaged it is recommended that you do not use the marquee. If operated correctly in normal weather conditions truss bars will not break.

CLEANING

Do not use solvents on any part of the Marquee.

ROOF & WALLS

When cleaning your marquee (roof, walls or valance panels) use a soft mop and any mild household cleaning fluid such as dish-washing detergent in warm water.

When cleaning the roof of your marquee we recommend that the tent is fully opened and secured into position. Do not extend the legs. This will avoid the necessity of using a ladder or extension poles.

We recommend that the roof of your marquee should be cleaned regularly depending on frequency of use.

Allow your marquee to completely dry before packing down and fitting the protective cover, this will prevent mildew.

SMALL STAINS

Simply clean with a general use household mild detergent and a clean cloth.

FRAME

We recommend the marquee frame should be cleaned regularly. Use a silicone spray on frame either after use or in damp conditions. This will ensure your frame operates easily and will maintain a clean look. Be sure to remove any excess spray before attaching the roof.

TRANSPORTATION

The marquee must be stood upright during transit. If your marquee needs to be positioned horizontally you **MUST** remove the roof to prevent damage.

REPAIRS & SPARE PARTS

ROOF

Should your marquee roof be damaged contact the Extreme Marquees Office. We will assess the damage and either suggest a repair center, or for your to return the roof to our Warehouse/Office. In the case of a warranty claim, Warranty Claim Forms are available on our website - <https://www.extreme-marquees.com.au/resource-centre/>

FRAME

Should your marquee frame be damaged the following options are available.

Contact the Extreme Marquees Office, advise which connector, truss bar or leg requires replacement. Use an allen key or screw driver to remove damage component, replace with new part.

<https://www.extreme-marquees.com.au/marquee-spare-parts/>

OR

In the case of a warranty claim, a Warranty Claim Form must first be completed. Forms are available online - <https://www.extreme-marquees.com.au/resource-centre/>

Fit protective cover to Marquee frame from top to bottom leaving Marquee to stand on feet or wheels.

DO NOT drag marquee protective covers as this can cause wear and tear and may cause damage to your marquee.



call 1300 850 832

email admin@extreme-marquees.com.au

shop www.extreme-marquees.com.au